

TOWN BOARD MEETING
PORTLAND TOWN HALL
MARCH 11, 2026 – 6:00 P.M.

BOARD MEMBERS PRESENT:

Richard Lewis	Supervisor
Patti Farrell	Council
Gary Travis	Council
Tammy Thompson	Council
Dave McIntyre	Council

OTHERS PRESENT:

Joel Seachrist	Town Attorney
Ken Becker	Highway Superintendent
Barb Smith	Town Clerk

1 members of the public

Meeting called to Order by Supervisor Lewis at 6:00 p.m. with the Pledge to the flag.

MINUTES:

RESOLUTION 19-2026

On a motion of Council Travis, seconded by Council McIntyre the following resolution was
ADOPTED Aye 5 Lewis, Travis, Farrell, Thompson, McIntyre

Nay 0

RESOLVED The Portland Town Board approves the Minutes from the previous meeting as presented.

DEPARTMENTAL REPORTS:

RESOLUTION 20-2026

On a motion of Council Thompson seconded by Council Farrell the following resolution was
ADOPTED Aye 5 Lewis, Farrell, Travis, Thompson, McIntyre

Nay 0

RESOLVED the Portland Town Board approves the Departmental Reports as presented:

Monthly reports received and filed:

- Town Clerk
- Code Office
- Assessor
- Justice
- Dog Control

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TREASURY REPORTS:

RESOLUTION 21-2026

On a motion of Council McIntyre seconded by Council Travis the following resolution was ADOPTED Aye 5 Lewis, Travis, Thompson, Farrell, McIntyre

Nay 0

RESOLVED the Portland Town Board approves the Treasury Reports for February 2026 as presented by the Town Clerk.

CORRESPONDENCE:

- Letter from Charter Communications - Quarterly Franchise Fee Payment.
- NYCLASS Statement.

PUBLIC COMMENT:

None

OLD BUSINESS

BPWS/NCCWD:

Supervisor Lewis stated original agreement was to put up to \$150,000.00 to water budget. The town is putting \$7500.00 in the water fund to split \$15,000.00 with the Village of Brocton for water meters.

RESOLUTION 22-2026

On a motion of Council Thompson seconded by Council Travis the following resolution was ADOPTED Aye 5 Lewis, Travis, Thompson, Farrell, McIntyre

Nay 0

RESOLVED the Portland Town Board approves the Town Supervisor to transfer \$7,500.00 to the water budget to purchase water meters with the Village of Brocton. The Town and Village each will contribute \$7,500.00 toward the water meters.

DASNY GRANT FORM 2015:

Supervisor Lewis said no updates at this time.

SOLAR PROJECTS:

Supervisor Lewis stated the permits were issued and picked up. They had a kickoff meeting to start project. The permits generated a substantial amount of income for the Town.

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EMPLOYEE HANDBOOK:

Supervisor Lewis said he rewrote the Employee Handbook. It will probably have some changes if the Board members want to review. He asked the Town Attorney to review the handbook to make sure everything is legal. Supervisor Lewis wants to get in place as we have a new Code Officer that just started. He would like to adopt with a resolution at the next board meeting in April.

NEW BUSINESS:

NEW HIRE JOSHUA DOBBS - PROVISIONAL INSPECTION OFFICER

RESOLUTION 23-2026

On a motion of Council Farrell, seconded by Council McIntyre the following resolution was ADOPTED Aye 5 Lewis, Travis, Thompson, Farrell, McIntyre

Nay 0

RESOLVED The Portland Town Board approves the new hire Joshua Dobbs, Provisional Inspection Officer for the Town of Portland and Village of Brocton. This title per Chautauqua County Human Resources.

IMA BETWEEN TOP/VOB/BCS

Supervisor Lewis explained there was a previous IMA in place from years ago. Someone complained at the Village Board meeting that things were being done illegally. Jason Delcamp, Superintendent of Brocton Central School suggested we get a new IMA in place. Supervisor Lewis had Town Attorney, Mr. Seachrist review to make sure everything was legal.

RESOLUTION 24-2026

On a motion of Council Thompson, seconded by Council Travis the following resolution was ADOPTED Aye 5 Lewis, Travis, Thompson, Farrell, McIntyre

Nay 0

RESOLVED The Portland Town Board approves Supervisor Lewis to sign new IMA agreement.

PROPOSED DATA CENTER:

Supervisor Lewis spoke to property owner of the old Sugar Hill golf course on Route 5 making it into a data center. Supervisor Lewis gave the explanation of the data center. A physical facility that houses IT infrastructure serves and stores network equipment. Hyper Scale Data Center. Supervisor Lewis received a call from the realtor to put something together. Supervisor Lewis feels this would benefit the town as far as paying taxes. Supervisor Lewis said not that we support it but the idea of it. This will need to go through all the proper channels for this to happen.

PROPOSED DATA CENTER PROJECT:

RESOLUTION 25-2026

On a motion of Council McIntyre, seconded by Council Farrell the following resolution was ADOPTED Aye 5 Lewis, Travis, Thompson, Farrell, McIntyre

Nay 0

RESOLVED The Portland Town Board approves the following resolution for the proposed data center as follows:

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A RESOLUTION EXPRESSING GENERAL APPROVAL OF A PROPOSED DATA CENTER PROJECT, SUBJECT TO FURTHER REVIEW AND DETAILS:

WHEREAS, the Town Board of the Town of Portland has received reports regarding a proposed data center development project on the site of the former Sugar Hill Golf Course, situated along Route 5 in the Town of Portland; and

WHEREAS, the Town Board desires to express its general support for the concept of the project while reserving full consideration pending additional details, site-specific plans, and appropriate regulatory reviews;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board hereby expresses its general approval of the reported data center project on the site of the former Sugar Hill Golf Course, subject to the submission and satisfactory review of further project details, including but not limited to site plans, environmental assessments, infrastructure impacts, and compliance with applicable laws and regulations; and
2. That the Town Board looks forward to collaborating and working cooperatively with the developer to address any zoning issues, land use considerations, and other matters that may arise in connection with the proposed project.
3. That this resolution shall take effect immediately.

BOARD MEMBERS/TOWN CLERK:

No comments.

HIGHWAY DEPARTMENT:

Superintendent Becker said the posting of roads are up and put in the legal ad in the paper. The new truck is in shop and working on fitting the box to the truck before it gets painted. They will start sweeping the roads and fixing plow damages. They are working with water department and new employee with problems. There were a lot of problems in the village. Superintendent Becker feels with the Town and Village working together like they are moving forward in a positive direction.

Council Travis ask if they had a lot of problems with the billing with the Town. Superintendent Lewis said there was some issues with the billings and readings.

Supervisor Lewis thank the Superintendent Becker and Highway employees for all their hard work this past winter season.

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BILLS:

RESOLUTION 26-2026

On a motion of Council Travis, seconded by Council Thompson the following resolution was
ADOPTED Aye 4 Lewis, Farrell, Travis, Thompson, Farrell

Nay 0

Absent 1 McIntyre

RESOLVED the Portland Town Board approves the bills be paid for February 2026 as presented.

GENERAL FUND	\$ 23,308.47
TOWN OUTSIDE VILLAGE	\$ 240.00
HIGHWAY TOWNWIDE	\$ 21,355.76
HIGHWAY OUTSIDE VILLAGE	\$ 1,082.77
<u>LIGHT/</u>	<u>\$ 736.65</u>
TOTAL	\$ 46,723.65

EXECUTIVE SESSION:

No executive session needed.

With no further business, on a motion of Council Travis seconded by Council Thompson the meeting
adjourned at 6:26pm.

Respectfully Submitted by,



Barb Smith-Town Clerk