



## Golden City Council New Business Proposal Form

**Instructions:** Councilors should complete the information in boxes A and B and submit it to the City Manager to initiate the process for Council consideration of a new policy or legislative proposal per Rule VI.E of the [Golden City Council Rules of Procedure](#). See the [new policy proposal flowchart](#) for additional guidance. The boxes below will expand to accommodate any amount of text.

<b>A. Descriptive Information</b> (to be completed by the Council Sponsor and Co-sponsors)			
<i>Date Submitted:</i>			
<i>Proposal Title:</i> Restrict new drive-thru operations to limit harmful mobility and environmental impacts			
<i>Council Sponsor:</i> Casey Brown		<i>Co-sponsors:</i> Rob Reed	
<i>Requested Action:</i>	<input checked="" type="checkbox"/> Study	<input type="checkbox"/> Staff policy directive	<input type="checkbox"/> Resolution
	<input checked="" type="checkbox"/> Ordinance	<input type="checkbox"/> Other:	
<i>Time Sensitivity:</i>	<input type="checkbox"/> Urgent	<input checked="" type="checkbox"/> Normal	<input type="checkbox"/> Non-urgent

<b>B. Summary of Issue and Proposal</b> (to be completed by the Council Sponsor and Co-sponsors)	
<i>Problem or issue background:</i> There has been an increase in use of drive-thru operations in recent years, due in part to changes in habits because of the pandemic, but also because of the increased popularity and expansion of chain restaurants such as In-N-Out Burger, Dutch Bros Coffee, Raising Cane's Chicken, and Whataburger. Long after a new store has opened, drive-thru operations can have extreme traffic impacts on surrounding streets that pose risks for pedestrians and cyclists. Further, as a land use, drive-thru operations can have large environmental impacts. For example, the large paved areas designed to accommodate lines of cars creates heat islands. And long lines of idling cars can impair air quality.	
<i>Description of proposal and necessary procedural steps:</i> Golden should study and take action through an ordinance to prohibit or limit the use of drive-thru services given our sustainability goals and the large generational investments being made to pedestrian and bike infrastructure on west Colfax and elsewhere.  The proponents ask that the Planning Department lead an effort to study this issue with the Planning Commission in consultation with the Mobility and Transportation Advisory Board and the Community Sustainability Advisory Board. The study should include opportunities of public input, and examine a range of options, such as limiting drive-thru operations for certain types of businesses, in certain zone districts, and in certain locations. The study should conclude with a recommendation to Council, a draft ordinance (if appropriate), and a Council study session to obtain direction.	
<i>Additional information or considerations (including links to additional materials or research):</i>	
<ul style="list-style-type: none"> <li>July 2023 CNN report on the problems created by drive-thrus: <a href="https://www.cnn.com/2023/06/24/business/drive-thru-fast-food-chick-fil-a-urban-planning/index.html">https://www.cnn.com/2023/06/24/business/drive-thru-fast-food-chick-fil-a-urban-planning/index.html</a></li> <li>Article on prohibiting or limiting drive-thrus with examples and citations to relevant research on collisions, pollution, and public health : <a href="https://sustainablecitycode.org/brief/prohibit-or-limit-the-use-of-drive-through-services-2/">https://sustainablecitycode.org/brief/prohibit-or-limit-the-use-of-drive-through-services-2/</a></li> </ul>	

<b>C. Consultations with City Manager, Attorney, and/or Staff</b> (to be completed by staff)	
<i>City Manager, City Attorney, and/or Staff Comments:</i> From Community Development Division perspective, the Planning Department is the appropriate staff to advance this request. Attached is the breakdown of what Planning staff is currently working on. Staff recommendation, should this move forward, would be to work on after near-term code changes and before phase 3 of the zoning code, which would delay phase 3 for a few more months.	

**C. Consultations with City Manager, Attorney, and/or Staff** (to be completed by staff)

*Estimated fiscal impact, if any:*  
Staff resource impact.

*Impact, if any, on Council Strategic Action Plan:*

As mentioned above, there are other items in the strategic plan that seem to have a higher priority, so Council may want to review priorities and rank accordingly.

*Impact, if any, on Boards & Commissions annual workplans:*

This project will impact both Planning Commission and MTAB work plans.

**D. Results of City Council Deliberation** (to be completed by Councilors and staff)

*Summary of Council feedback:*

*Did three or more Councilors support advancing the proposal?*     Yes                       No

Last Update: 8/1/2023

Project	Description	Level of Effort	Assigned Staff	Est. Completion	Current Status
Bike-Pedestrian Master Plan	Develop framework to ensure everyone has access to safe and efficient multi modal travel. More than infrastructure, build our walking and biking culture through partnerships, programs and policies	Lead	Matt (PM)	9/12/23	Phase III engagement; PC 8/16, MTAB 8/24, City Council 9/12
Phase 2.5 Zoning Code Update	Develop code updates for affordable housing, standards for non-conforming uses and structures (Chapter 18.44)	Lead	Rick (PM)	Q4 2023	Scheduling kick-off with attorney consultant
Curbside Management Pilot Admin	Administer the Interstate Parking pilot program in partnership with CMO	Lead	City Planner (PM)	Q1 2024	Finalizing pilot contract language
Bike-Ped Wayfinding	Install wayfinding signage along key community routes as supported in Ped-Bike Plan	Lead	City Planner (PM)	1/1/24	Waiting for new staff to onboard
Downtown Parking Study Phase II	Policy on downtown parking requirements (vehicle and bike), parking wayfinding	Lead	Rick/Matt	Q1 2024	Scope developed with consultant, beginning evaluation
Drive-thru policy evaluation?	Planning Commission, MTAB and community engagement on potential new restrictions for drive-thrus	Lead	TBD (Planning)	TBD	Council conversation on priorities, may be best scheduled after near term code changes but before Phase 3 Zoning Code. Main impact would be a delay of Phase 3
Phase 3 Zoning Code Update	Policies and format for Chapter 18.28 (uses), policy for public notice requirements, policy on roof forms, policy on sidewalk construction	Lead	Rick (PM)	Q2 2024	Will begin after completion of Phase 2.5
Historic Preservation Policies	Conduct community engagement on goals of preservation, evaluate current approach, develop revised regulations	Lead	Lauren S. (PM)	Q4 2024	Requires budget approval or grant for funding consultant, with goal of 2024 completion
Ore Cart Admin	Partner with CSM on Ore Cart operations, contracting and oversight per IGA	Lead	Matt (PM)	Ongoing	Full system kickoff 8/9
Transit Long-Range Planning	Identify and procure transit services utilizing TIP Call 4 and local funding	Lead	Matt (PM); City Planner	Ongoing	On hold until 2024 to support Ore Cart project
P2P Downtown Golden	Alternatives analysis and conceptual design of a secondary Peaks-to-Plains regional trail route through Downtown Golden	Lead	Matt (PM); City Planner	4/1/24	CDOT IGA 8/8 City Council
Downtown Mobility Strategy	Develop capital project and policy changes based on City Council goals for Downtown Golden	Lead	Matt (PM); City Planner	4/1/24	8/8 City Council Study Session
Grant Pursuit	Continued pursuit of grant funding - expected to slow down due to lack of local match funding	Lead	Matt; City Planner	Ongoing	Nothing on the horizon
Comprehensive Plan	Scope of work to be determined	Lead	Matt (PM); City Planner	1/1/25	Determining scope of work
Misc. Bike-Ped Capital Planning	Support Public Works with planning and spending CIP funding	Support	Matt; City Planner	Ongoing	Design review for 13th, Ulysses, 10th Ave and Illinois bike improvements
Rental Registry Program	Scope of work to be determined	Lead	City Planner (PM)	Ongoing	Determining scope of work; coordinate with Lauren
TDM Program Initiation	Setup and administer a TDM program in partnership with Economic Development, DDA, Chamber of Commerce and downtown businesses and employees	Lead	City Planner (PM)	Q4 2024	Waiting for new staff to onboard